

BCA Ottawa Rules of Engagement

To be a volunteer with Breast Cancer Action Ottawa, it is critical for you to be aware of and respect the mission, vision and values of BCA Ottawa and the goals of our organization and its membership.

In signing this document, the volunteer agrees to:

1. Abide by BCA Ottawa's mission, vision and values. <http://bcaott.ca/about/who-we-are/>
2. Be aware that you are representing yourself, and BCA Ottawa when volunteering.
3. Adhere to all of BCA Ottawa's organizational policies.
4. Abide by BCA's Conflict of Interest policy and inform the Executive Director if conflict arises.
5. Maintain confidentiality about your experiences except with fellow volunteers, the Board of Directors and the Executive Director of BCA Ottawa.
6. Be accountable to the Director or Program/Event Lead and the Executive Director of BCA Ottawa.
7. Adhere to the guidelines as set out by BCA Ottawa.
8. Behave in a professional manner, free of harassment and toxic work environment behaviours.
9. Accept the ability of Executive Director when representing the Board's wishes to dismiss you as a volunteer should you fail to meet the expectations as set out by Director and/or Program/Event Lead of that portfolio.
10. Be free of any real or perceived conflict of interest.
11. BCA volunteers cannot have a criminal record.